

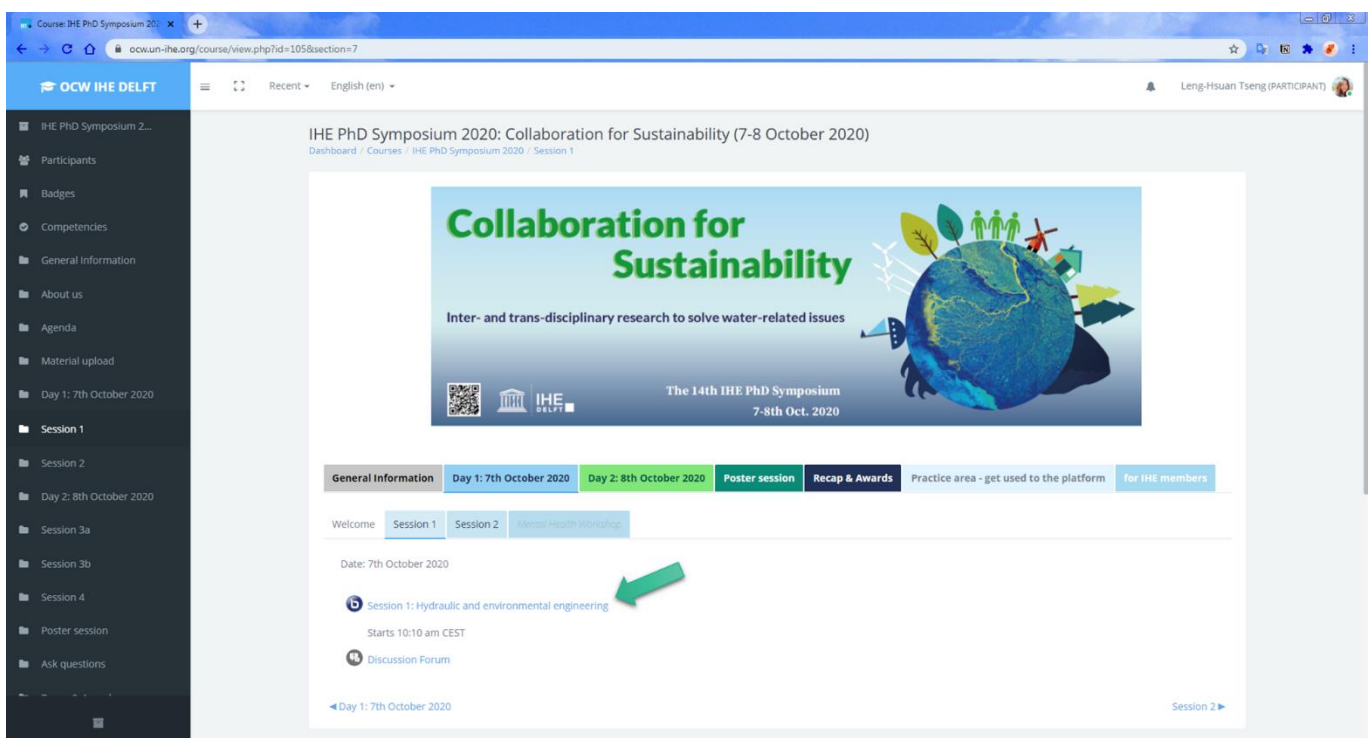
How to attend presentations?

Attending speeches / oral presentation

Below are brief instructions on how to join a BigBlueButton meeting room. You can find more information by clicking [here](#) to see the BigBlueButton overview video.

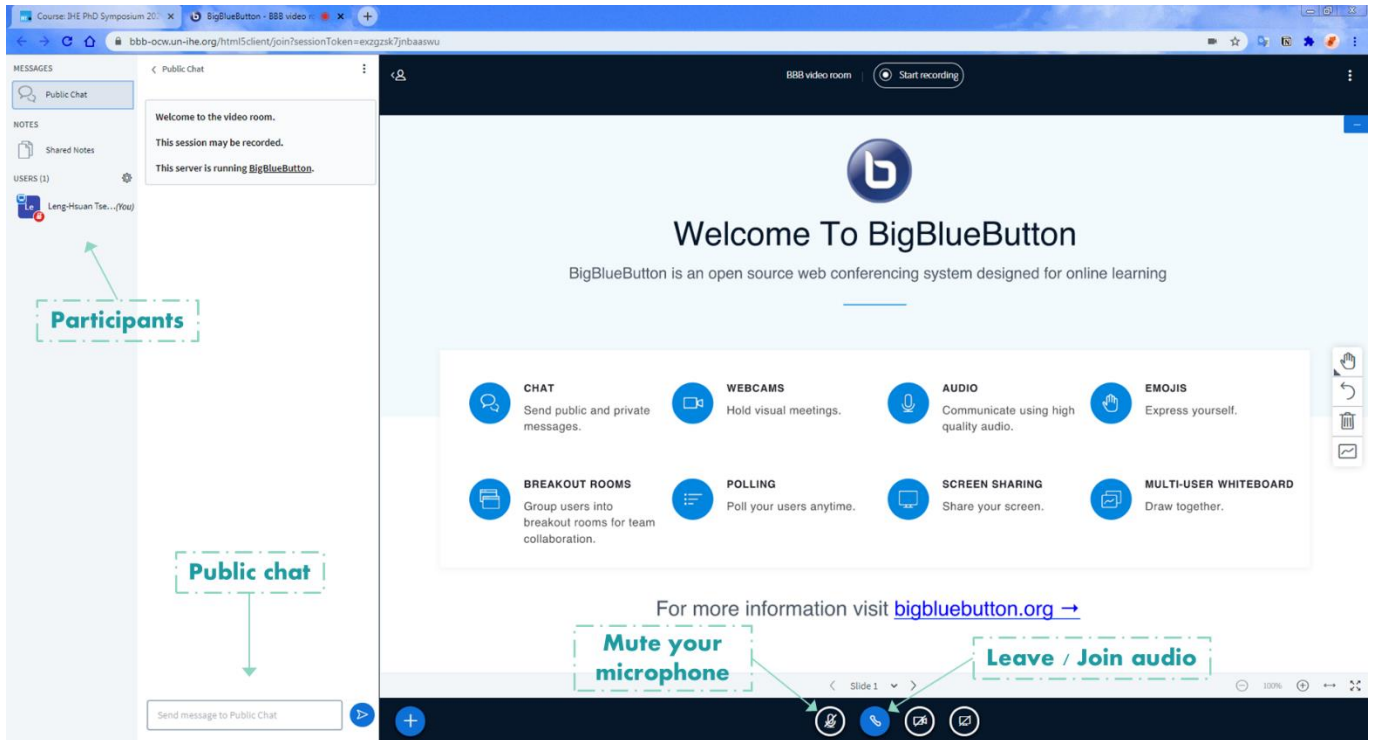
1. Go to the meeting room

You can find the BigBlueButton link under each session. Click on the link and then click on “Join session” to enter the meeting room.



The screenshot shows a web browser displaying the course page for the 14th IHE PhD Symposium. The main banner features the title 'Collaboration for Sustainability' and the subtitle 'Inter- and trans-disciplinary research to solve water-related issues'. Below the banner, there is a navigation menu with tabs for 'General Information', 'Day 1: 7th October 2020', 'Day 2: 8th October 2020', 'Poster session', 'Recap & Awards', and 'Practice area - get used to the platform'. The 'Day 1: 7th October 2020' tab is selected, and the 'Session 1' sub-tab is active. The session details for 'Session 1: Hydraulic and environmental engineering' are displayed, including the start time 'Starts 10:10 am CEST'. A green arrow points to the session title. The left sidebar contains a navigation menu with options like 'Participants', 'Badges', 'Competencies', and 'Session 1'.

- After you enter the meeting room, you can see the list of participants who are in the room at the left panel.
- You can use the “Public chat” to enter your questions and comments. You can also send private messages to people in the room by clicking on their names.
- Please mute your microphone when you are not talking. To do so, click on the “Mute” button.



2. Have problem with audio / video?

If you have problem with audio or video, you can click on the “Leave audio” button to leave and re-join again. If the problem is not solved, you can close the browser tab and re-enter the meeting room.

3. Want to ask a question?

There are two ways to ask questions: (1) you can type your questions to the Public chat (2) you can turn on your microphone and ask. If you would like to ask using microphone, we strongly recommend checking your audio before attending the video room. You may change your status as “Raise hand” by left-click on your own name in the list of users and the moderator of the session will know that you have a question to the presenter.

Attending poster presentation

1. To view posters

Go to the “[Poster session](#)” tab. You can click on the poster to enlarge it.

The screenshot shows the OCW IHE DELFT website interface. The main content area displays a banner for "Collaboration for Sustainability" with the subtitle "Inter- and trans-disciplinary research to solve water-related issues". Below the banner is a navigation menu with tabs: "General Information", "Day 1: 7th October 2020", "Day 2: 8th October 2020", "Poster session" (highlighted in green), "Recap & Awards", "Practice area - get used to the platform", and "for IHE members". A green arrow points to the "Poster session" tab. Below the navigation menu, the "Welcome" section is visible, starting with "Welcome to the poster session:" and "Here are the posters presented by our PhD fellows." A second green arrow points to the "Ask questions" link in the navigation menu.

2. To ask questions or leave comments on the poster

Go to the ["Ask questions"](#) tab. Select the discussion forum of the poster you want to ask.

The screenshot shows the OCW IHE DELFT website interface with the "Ask questions" tab selected in the navigation menu. The main content area displays the same banner as the previous screenshot. Below the banner is a navigation menu with tabs: "General Information", "Day 1: 7th October 2020", "Day 2: 8th October 2020", "Poster session", "Recap & Awards", "Practice area - get used to the platform", and "for IHE members". A green arrow points to the "Ask questions" tab. Below the navigation menu, the "Ask questions" section is visible, starting with "Ask questions to the authors here!" and "You can ask questions about the posters to the authors here or join a discussion!". A green arrow points to the "How to ask a question?" link. Below this link, a list of questions is shown, with a green arrow pointing to the first question: "Questions to author of poster 1".

After you enter the forum, you can click on 'reply' under the poster title to ask questions (red dashed area). You can also join a discussion by clicking on 'reply' under a question (orange dashed area).

The screenshot shows a forum interface. At the top, there is a section for a poster titled "Poster 1 title" by "Author name". Below this, there are two questions and their replies. The first question is "question 1" by "Leng-Hsuan Tseng" on Tuesday, 25 August 2020, 3:33 PM. It has a "Reply" button highlighted with a red dashed box and the text "To ask your own questions". The second question is "reply 1" by "Leng-Hsuan Tseng" on the same date and time. It has a "Reply" button highlighted with an orange dashed box and the text "To reply a question".

3. Vote for your favourite poster

Go to "[Vote – Best poster: People’s choice](#)" and select the poster you’d like to vote for.

The screenshot shows the OCV IHE DELFT website. The main content area is titled "Inter- and trans-disciplinary research to solve water-related issues" and "The 14th IHE PhD Symposium 7-8th Oct. 2020". Below this, there are navigation tabs for "General Information", "Day 1: 7th October 2020", "Day 2: 8th October 2020", "Poster session", "Recap & Awards", "Practice area - get used to the platform", and "for IHE members". The "Poster session" tab is selected. The main content area is titled "Welcome to the poster session:" and contains the following text: "Here are the posters presented by our PhD fellows. Please feel free to ask questions to the authors in the 'Ask questions' tab and don't forget to vote for your favourite one! You may click on the poster to enlarge it." Below this, there is a section titled "Best posters" with the text: "There will be two best poster awards: Best poster and People's Choice. The posters will be evaluated by our evaluators for Best poster and voted by our participants for People's Choice." A link "Vote - Best Poster: people's choice" is highlighted with a green arrow. Below this, there is a section titled "Vote for your favourite poster before the deadline!" with the text: "deadline: 8th October 2020, 13:00 (CEST)".